

LEGAL NOTICE

REQUEST FOR OWNER'S PROJECT MANAGEMENT SERVICES (RFS)

for

Walton Elementary School, Wakefield, MA

The Town of Wakefield and its Permanent Building Committee is seeking the services of a qualified "Owner's Project Manager (OPM)" under M.G.L Chapter 149, Section 44A?, to provide professional project management services for Schematic Design of the Walton Elementary School located at 18 Davidson Road, Wakefield, MA. The selection of an OPM will be made by the Town of Wakefield's Permanent Building Committee ("PBC") in consideration of the minimum requirements and evaluation criteria as established in the RFS.

The OPM's fee will be negotiated for basic services through Schematic Design, initially. The Schematic Design will include the refinement of options for an addition and limited renovations project of the existing school through completion of preferred option's Schematic Design, project cost and schedule. Subject to approval of the Project and adequate funding authorized by the Town of Wakefield, the contract between the Owner and the OPM may be amended to include continued project management services through construction closeout.

Estimated Construction Cost:	\$4 Million
Estimated Construction Duration:	14 Months
Scheduled Occupancy:	August 2018

The **RFS** will be **available after 10:00 AM** by contacting Carol Antonelli, DPW Business/Operations Manager at (781)246-6301 Ext. 4120 or at cantonelli@wakefield.ma.us on **Wednesday, May 24, 2017**. **Questions** must be submitted to Carol Antonelli by fax at (781)-246-6266 or preferably by email to cantonelli@wakefield.ma.us by **4:00 PM EST on Thursday, June 1, 2017**. Responses to questions will be provided by noon, **12:00 PM EST on Friday, June 2, 2017**. Responses and any additional information will be provided by addenda. **RFS Responses** must be received by **Wednesday, June 7, 2017, at 2:00 PM EST** at the DPW Offices, c/o Carol Antonelli, DPW Business/Operations Manager, Wakefield Memorial Town Hall, 1 Lafayette Street, Wakefield, MA 01880. Late responses will be rejected.

Respondents are encouraged to attend an optional **Informational Briefing** and tour of the Walton Elementary School on **Wednesday, May 31, 2017 at 4:00 PM**. Meet outside the Walton Elementary School at 18 Davidson Road, Wakefield, MA.

The Town of Wakefield and the Permanent Building Committee reserve the right to reject any and all responses in full or in part, to waive minor informalities, and to award the contract in the best interest of the Town of Wakefield.

5/24/2017