

# Town of North Reading



## Department of Public Works Request for Qualifications

Pursuant to Massachusetts General Laws Chapter 7C, §§ 44-58, the Town of North Reading's Department of Public Works is requesting qualification statements for design services for the preparation of the Town's **Facilities Master Plan**. The scope of work includes: collecting and analyzing current and anticipated programmatic needs of the departments and the potential space needs of community groups within public facilities; creating general facility assessments including analysis of the current condition of public facilities, including analysis of basic structural, mechanical, electrical, and plumbing systems. This is intended to include the remaining useful life of the facilities and of their respective systems; studying design options for Town held properties; evaluating project costs including renovation of existing facilities and construction of proposed future buildings; establishing a priority and schedule for future capital projects related to municipal facilities. A full list of the town-owned and other properties to be considered in the plan is provided in the full 'Scope of Work' available at the office of the Department of Public Works, North Reading Town Hall 235 North Street, North Reading, MA or via email at [pbower@northreadingma.gov](mailto:pbower@northreadingma.gov).

The Consultant is asked to submit a **second** optional proposal (at the Town's option) to advance design of an intergenerational center and Fire Station, potentially including all designer services for these buildings and/or other building projects.

The Consultant is also asked to submit a **third** optional proposal to (at the Town's option) to evaluate 10-20 year non-programmatic existing building structural, mechanical and other facility system needs at two School Department facilities for consideration in the plan.

Finally, the consultant is asked to submit a **fourth** optional proposal for a cursory evaluation (at the Town's option) of 10-20 year non-programmatic facility needs at two additional School Department facilities.

The Designer Application and full Scope of Work may be obtained from the Department of Public Works beginning Thursday, June 20, 2019 and will be e-mailed upon request. If interested, please call (978) 357-5227 or send an email to [pbower@northreadingma.gov](mailto:pbower@northreadingma.gov) and refer to this advertisement. Statements of Qualifications must be returned by July 18, 2019 no later than 12:00 P.M. LATE QUALIFICATION STATEMENTS WILL NOT BE ACCEPTED.